



**Les Clefs d'Or**<sup>®</sup>  
Union Internationale des Concierges d'Hôtels

## **Global Membership Categories**

### **Les Clefs d'Or Active Members**

#### ***Criteria***

Full Active Members who fully comply with all the requirements stipulated in Article IV. Only a full Active member may wear the Golden Keys on their uniform. They should have "Concierge" listed as their main job role in their hotel contract, also on their business card.

#### ***Entitlements***

- ✠ Full membership entitlements.
- ✠ They may wear the Golden Keys, but only on their uniform in their place of work.
- ✠ They may use the title "member Les Clefs d'Or" on business cards and in written correspondence, also official logos.
- ✠ They may attend all relevant meetings and events as long as any applicable fees have been paid in advance and invitations accepted.

### **Les Clefs d'Or Retired Members**

#### ***Criteria***

Full Active Members who have reached retirement age.

#### ***Entitlements***

- ✠ They may attend meetings, also social events by invitation.
- ✠ They do not have any voting rights and cannot belong to an international committee.
- ✠ They may wear the Social Pin.
- ✠ They may not wear the Golden Keys.

## **Les Clefs d'Or Honorary Members**

### **Criteria**

As in separate document.

### **Entitlements**

- ✂ They may attend meetings and events by invitation only.
- ✂ They may wear the social pin of their local section, but not Golden Keys.
- ✂ After being awarded their certificates they receive a black benefactor card which has no monetary value or privileges attached to it, but it may be used as a way of introduction at hotels which have Clefs d'Or members.

## **Social Affiliates**

### **Criteria**

Active Members who have left the Concierge profession but who still wish to stay connected to Les Clefs d'Or.

Active members who have taken early retirement (before the recognised retirement age).

They are affiliated to national sections on an individual basis not Les Clefs d'Or International.

### **Entitlements**

- ✂ They may only attend meetings and events by invitation only.
- ✂ They do not have any voting rights and cannot belong to a committee, national or international.
- ✂ They cannot wear the Golden Keys or any other "keys" that bear any resemblance or similarity.
- ✂ They may not use any Clefs d'Or logos.
- ✂ They may wear the social pin/insignia of their connected section.
- ✂ They may not use the word "member" in the title of their affiliation.

## **Business Affiliates**

### **Criteria**

Companies whose products, services, or establishments are recommended or utilised by Les Clefs d'Or Concierges (It is at the discretion of each Section as to the charging of a fee for this affiliation) they may also be sponsors of local sections.

They are affiliated to National sections, not Les Clefs d'Or International.

### ***Entitlements***

- ✂ Their representatives may only attend meetings and social events by invitation only, but cannot attend active members' only meetings.
- ✂ They have no voting rights and their representatives cannot belong to a committee, national or international.
- ✂ Their designated representatives cannot wear Golden Keys or any other "keys" that bear any resemblance or similarity.
- ✂ Their designated representatives may wear the pin/insignia of their local connected section They may not use any Les Clefs d'Or logos
- ✂ They may not use the word "member" in their affiliation title.

### **Professional Affiliates**

#### ***Criteria***

Individuals whose products or services are recommended or utilised by Les Clefs d'Or Concierges, or Concierge professionals who do not meet the necessary membership requirements to qualify for Les Clefs d'Or membership but wish to connect with our organisation, which may potentially include Cruise Ship Concierge, Executive Lounge, Lifestyle Concierge, Apartment Concierge etc (All subject to approval). It is at the discretion of each section as to the charging fee for this affiliation.

They are affiliated to National Sections on an individual basis, not Les Clefs d'Or International

#### ***Entitlements***

- ✂ They may only attend meetings and social events by invitation, but cannot attend active members only meetings.
- ✂ They have no voting rights and cannot belong to a committee, national or international.
- ✂ That cannot wear Golden Keys or any other "Keys" that bear any resemblance or similarity.
- ✂ They may wear the pin/insignia of their local connected section.
- ✂ They may not use any Clefs d'Or logos.
- ✂ They may not use the word "member" in their affiliation title.